



Read, complete (all fields in red are compulsory), print ; signed and if applicable have your financial guarantor signed) all 7 pages, scan (in .pdf format) and send it along supporting documentation for financial guarantee to:

master.3dmt@univ-st-etienne.fr

The letter of admission and certificate of residence – documentation required to apply to a French student visa – will be send to you only upon reception of this letter with completed information.

PERSONAL INFO

Please take good care while completing following information as it will be used for administrative purposes

FAMILY NAME

[as it appears on your passport]

GIVEN NAME/S

[as it appears on your passport]

FULL PERMANENT ADDRESS

[address in your home country]

EMAIL

[personal email you will consult regularly]

COUNTRY OF CITIZENSHIP

PLACE OF BIRTH

DATE OF BIRTH



LETTER OF COMMITMENT

I hereby acknowledge that the *Academic and Management Board* of the European Double Master's Degrees 3DMT / 3D Multimedia Technology / (hereinafter referred as the *Programme*) informed me by email of the positive outcome of my application.

In light of this result, I agree to join the *Programme* and commit to the best of my abilities to:

- take full part in this two-years academic *Programme* including a built-in mobility scheme in 2 European Higher Education Institutions and to undertake a Master's Thesis:
 - > University Jean Monnet in France during semester 1 and semester 2 (from the 7th of September 2015 to the 15th of July 2016);
 - > Gjøvik University College in Norway during semester 3 (from the 22nd of August 2016 to the 23rd of December 2016);
 - > Any hosting institution, subject to agreement from the *Academic Coordinator*, during semester 4 to prepare a Master's Thesis (from the 1st of January 2017 to the 1st of June 2017);
- undertake in a timely fashion pre-arrival procedures including notably application to a French long-stay student visa;
- be on-time for the inception week of the *Programme* that will be held in France from the 7th of September.

and certify:

- having understand, fully agree and ensure to meet the financial commitments including payment of the *Participation Costs* and other costs associated to my full participation in the *Programme* as specify on the *Programme* website;
- that the information provided in the annexed *Guarantee of Full Financial Support* is true, correct and given in good faith;
- having read, understand and fully agree with the terms and conditions laid out in the *Student Agreement*. I commit to sign this student agreement upon arrival in the *Coordinating Institution* University Jean Monnet.

I have read and agree to this *letter of commitment* and look forward to joining the intake 2015/2017 of *Programme*.

Sincerely,

FAMILY NAME

GIVEN NAME/S

DATE

SIGNATURE



HOUSING SERVICES

Description of offered accommodation options in Saint Etienne are available @
<http://master-colourscience.eu/community/student-affairs/pre-arrival-process/housing-options/>

I authorize University Jean Monnet to book on my behalf a student room from the 7th of September 2015 to the 15th of July 2016 at (check one):

Residence "des arts – Maison internationale", 11 rue Gambetta 42000 SAINT ETIENNE

Residence « Carr'Etudes », 33 allée Chantegrillet 42100 SAINT-ETIENNE

Residence « Le Littré », 32 Rue Emile Littré 42100 SAINT-ETIENNE

Residence « La Cotonne », 17 Bd Raoul-Duval 42100 SAINT-ETIENNE

I acknowledge that the contract will be concluded upon arrival and subject to the payment of a deposit and registration fees. I'm fully aware that any expenses related to housing services is my own and sole responsibility and that University Jean Monnet accepts no responsibility with regards to problem incurred as a result of the contractual relationship concluded with those residences.

BANKING SERVICES

Description of offered banking services are available @
<http://master-colourscience.eu/community/student-affairs/pre-arrival-process/banking-services/>

I authorize University Jean Monnet on my behalf to request its banking partner, BNP Paribas, to pre-open a bank account in my name to allow payment instruments to be operational at the time of my arrival.

I acknowledge that the contract governing those banking services will be concluded upon arrival during a personal meeting with BNP Paribas staff and that I can decided not to conclude the contract at no charges. I'm fully aware that University Jean Monnet is not in any case liable on the terms and condition of this contract and accepts no responsibility with regards to problems incurred as a result of the contractual relationship concluded with BNP Paribas. I'm fully aware that any expenses related to banking services is my own and sole responsibility and that I will not benefit from will not be benefiting from any overdraft facilities.



FINANCIAL GUARENTEE FORM

You'll be required to provide similar evidence of financial support to apply to visa in hosting countries where the Programme teaching will be held. The Consortium requires in addition to those immigration procedures a financial commitment from enrolled students in order to avoid difficult situations upon arrival in Europe. Although scholarships are available for qualified international students, those scholarships may not be relied upon to cover all costs of living. For more information regarding scholarship opportunities available, please visit <http://master-colourscience.eu/community/available-addition-scholarships/>.

Applicants are required to **submit financial documentation that equals or exceeds one full year of expense for the Programme** of study they are interested in pursuing. This estimate is based upon A. estimated travel expenses, B. annual Participation Costs, C. estimated cost of living in France, (based on the monthly resources evidence that are requested to obtain a French visa i.e. € 615) and D. the scholarship that may have been awarded at the time of the selection and cannot be adjusted based on a student's individual circumstances.

Although the Programme is two-years long, we only request evidence for the first year of study. **Applicants should nonetheless be aware that those are estimated expenses for one year only and that it is highly recommended to secure twice this funds to finance the entire duration of the Programme.**

Table of annual funds you'll have to certify and document:

Student country of origin	A. Estimated travel expenses (first year)	B. Annual Participation Costs & social insurance	C. Estimated annual costs of living (first year)	Total annual funds to be certified
Programme country	€ 1,000	€ 613	(€ 615 * 12 months in France) = € 7,380	(A + B + C) = € 8,993
Partner Country	€ 2,000	€ 613	€ 7,380	(A + B + C) = € 9,993

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To determine if you're from a Programme or Partner country, please visit:

<http://master-colourscience.eu/20152017-application/apply-to-cosi-master-degree/scholarships-participation-costs/participation-costs/>



APPLICANT'S CERTIFICATION

I guarantee that I will have sufficient funds available to meet the estimated educational expense. I certify that I can make necessary arrangements to have all funds transferred to France and that I will have adequate funds for my travel to and from hosting countries of the *Programme*. I understand that *Participation Costs* is payable at the beginning of year.

These funds of [report relevant amount from above table] €
per year will be provided by [check one]:

My family

My own savings

Other (specify)

FAMILY NAME

GIVEN NAME/S

DATE

SIGNATURE



GUARANTOR'S CERTIFICATION

Unless you are supported by your own savings, please make sure your guarantor complete and sign this section. Please ensure that the specific amount that they are agreeing to is filled in or the form will be incomplete.

This is to certify that I will financially support [name of applicant]

with sufficient funds to meet the actual expenses incurred, as estimated above, for each year the applicant is enrolled in the *Programme* and registered at University Jean Monnet.

I verify the funds of [report relevant amount from above table] €

per year is available to the student listed above while he/she studies. As the applicant's guarantor, I understand these funds are estimates of the average cost. The actual cost may vary based on, books and supplies, room, and personal lifestyles.

I certify that I will continue to support the student at the same level for the length of the student's *Programme* of study.

I certify that I can make the necessary arrangements to have all funds transferred to France and that I will provide adequate funds for the applicant's travel to and from France and hosting countries of the *Programme*.

GUARANTOR'S FAMILY NAME

GUARANTOR'S GIVEN NAME/S

GUARANTOR'S RELATION TO APPLICANT

GUARANTOR'S COUNTRY OF CITIZENSHIP

GUARANTOR'S MAILING ADDRESS

DATE

SIGNATURE



SUPPORTING DOCUMENTATION

Submit a copy of the original financial guarantee form and bank statement/letter.

- > Financial guarantee materials must be current within 6 months and show an amount sufficient to cover estimated annual expenses.
- > All financial documents must be in English or translated into English with originals attached.
- > The applicant's or guarantor's name must appear on the financial documents (and must match the name on this form).
- > The financial guarantee could be made up of documentation from various sources as listed below, but should be as concise as possible since they are being presented as active indications of commitment to provide for upcoming first year expenses for the student.
 - > Bank Statements of bank letters / certificates of deposits / provide fund accounts / Stocks, bonds, or other equities / a bank statement for a family owned business / in your name or your sponsors name;
 - > Salary letter from the guarantor's employer indicating the annual income and length of employment.
- > Financial Guarantee materials cannot be:
 - > real property (land, buildings);
 - > personal property (jewelry, vehicles);
 - > chartered Accountant Statements or other third party evaluations of funds.